Sample report. The customer, the PC, and the findings are fictional, so the layout can be reviewed without a Windows PC. Bay Street Bookkeeping is not a real customer.

SI

System Integrity

Technology Success Provider

READ-ONLY PC ASSESSMENT

Computer assessment

Prepared for Bay Street Bookkeeping, LLC

CONTACT
Diane Walsh

COMPUTER
FRONTDESK-PC

DATE
November 28, 2026 10:30 AM

TECHNICIAN
Curtis Funderburk

WINDOWS
Windows 11 Pro 24H2 26100.9711, 64-bit

MODEL
Dell Inc. OptiPlex 7090

SIGNED IN
Diane

NETWORK
WORKGROUP

51 / 100

Health and security score

NEEDS ATTENTION

3 critical | 8 need attention | 21 good | 1 could not check

How to read this report

GOOD	Nothing to do for this item.
NEEDS ATTENTION	Plan it with the rest of the IT work.
CRITICAL	Plan this item first. The computer is still running. This visit did not find a reason to shut it down.

COULD NOT CHECK We did not get an answer, so this item is not a pass.

The score starts at 100. Each critical item subtracts 8 points. Each item that needs attention subtracts 3 points, and that group stops at 24 points so a long list of smaller items cannot drown out the score. Each item we could not check subtracts 1 point, and that group stops at 6 points. The lowest score is 0. The word beside the score stays at Needs attention or Action needed while any critical item is still open. Four or more critical items, or a score under 50, is labeled Action needed.

Score math

Group	Count	Points each	Points
Critical	3	8	24
Needs attention	8	3	24
Could not check	1	1	1
Starting score			100
Final score			51

Executive summary

On November 28, 2026, System Integrity reviewed FRONTDESK-PC for Bay Street Bookkeeping, LLC. The visit only read information. Settings, files, and installed programs were left as they were.

The health and security score is 51 out of 100, described here as Needs attention.

The items to plan first are Windows version and support, Drive encryption, and Old or risky programs.

Also worth scheduling: Recent Windows updates, Administrator accounts, Password and lockout rules, Remote Desktop, Drive health, and Startup programs. 2 more are listed under Needs attention.

Already in good shape: Antivirus protection, Firewall, Windows activation, Secure Boot, and Free disk space.

We could not complete Screen lock. Those items are not counted as passes. The detail section says what was missing.

The sections below group every item by severity, then list recommendations and the authorization recorded for this visit.

Plan first

CRITICAL

Windows version and support

This PC runs Windows 11 Pro, version 24H2 (build 26100.9711). Microsoft ended updates for this edition on October 13, 2026. Enterprise and Education editions of this version are on a longer calendar. This PC is not one of those editions.

For the business. Newly found flaws in Windows are no longer fixed on this edition. Plan a move to a Windows 11 version that is still in support.

CRITICAL

Drive encryption

The Windows drive (C:) is not encrypted.

For the business. If this computer is lost or stolen, the files on the drive can be read by someone else.

CRITICAL

Old or risky programs

Microsoft Office Professional Plus 2019. This Office version no longer receives security fixes. Support ended on or before October 14, 2025. Java 8 Update 391. Java 8 is an old line. Keep it only when a business program still needs it, and keep that copy patched.

For the business. Programs that no longer receive fixes stay exposed to flaws the publisher has stopped closing.

Worth scheduling

NEEDS ATTENTION

Recent Windows updates

The newest successful Windows Update install we found was October 13, 2026, 46 days before this visit.

For the business. A gap of more than a month means at least one round of security fixes may be missing.

NEEDS ATTENTION

Administrator accounts

Enabled administrator accounts: Diane and FrontDesk. The person signed in at the keyboard (Diane) is an administrator, so a program they run can change security settings.

For the business. Administrator rights should be used for changes, not for ordinary daily work.

NEEDS ATTENTION

Password and lockout rules

Passwords must be at least 8 characters. The PC does not lock the account after wrong password attempts. A mix of character types is required.

For the business. Someone at the keyboard can keep guessing. A longer password and a lockout after several wrong tries stops that.

NEEDS ATTENTION

Remote Desktop

Remote Desktop is turned on, and Network Level Authentication is required. That second setting is the safer way to run Remote Desktop.

For the business. Leave Remote Desktop on only when someone outside this desk is supposed to sign in. Anyone who can reach the PC on the network can still try.

NEEDS ATTENTION

Drive health

The drive is a spinning hard disk and it reports a healthy status today. ST1000DM010-2EP102 (HDD, Healthy).

For the business. A spinning hard drive is slower than a solid-state drive and more likely to fail as it ages. A backup matters more on this kind of disk.

NEEDS ATTENTION

Startup programs

22 programs start with Windows. Names include OneDrive, Microsoft Edge, Google Chrome, Microsoft Teams, Adobe Acrobat Synchronizer, Java Update Scheduler, TeamViewer, SecurityHealthSystray, and 14 more.

For the business. A long startup list often makes sign-in slow. Review it before removing anything. Antivirus, backup, and line-of-business tools should stay.

NEEDS ATTENTION

Remote-access programs

Found TeamViewer 15 (15.58.5). Remote-access software is normal when your IT provider installed it. Confirm each one is expected, current, and not waiting for a connection from someone you do not recognize.

For the business. A remote-access tool you do not recognize is a way for someone else to use this PC.

NEEDS ATTENTION

Backup

OneDrive is signed in (diane@baystreet.example). We did not find File History or a known backup program such as Veeam, Acronis, Datto, or Macrium. OneDrive keeps a copy of folders that are set to sync. It is not a full copy of this PC.

For the business. If the drive fails, programs and any files outside the synced folders are gone. Pair OneDrive with a backup of the PC.

Could not check

COULD NOT CHECK

Screen lock

The automatic lock timer could not be read. No machine inactivity limit or secure screen saver timer was found in the registry values this tool reads.

For the business. Someone who walks up to an unlocked PC can open the files. Confirm with the person at this desk that the screen locks within 15 minutes.

In good shape

Windows activation
Windows is activated.

Time since the last restart
The PC last restarted on November 22, 2026 (6 days before this visit).

Updates waiting to install
No updates are waiting in the local Windows Update list. This edition is already past its update date, which is covered in the Windows version result. This check does not contact Microsoft.

Windows Update service
The Windows Update service is running (startup: Manual) and is not disabled.

Restart waiting for updates
Windows is not waiting for a restart.

Antivirus protection
Microsoft Defender real-time protection is on. Signatures were updated 2 days before

this visit. A quick scan ran 5 days before this visit.

Firewall
The firewall is on for domain, private, and public networks.

Trusted Platform Module
TPM 2.0 is present and ready.

Secure Boot
Secure Boot is on.

User Account Control
User Account Control is on. Windows will ask before a program changes the PC.

Guest account
The Guest account is disabled.

Automatic sign-in
The PC does not sign in by itself. A person has to unlock it.

SMBv1 file sharing
SMBv1, an old file-sharing feature, is turned off.

USB AutoPlay
No custom AutoPlay policy is set. Windows 10 and Windows 11 do not run programs from a USB drive by themselves.

Free disk space
The Windows drive (C:) has 180 GB free out of 931.5 GB (19%).

Memory
8 GB of memory is installed.

Processor
Intel(R) Core(TM) i5-10400 CPU @ 2.90GHz, 6 cores, 2.9 GHz

Windows 11 readiness
This PC is already running Windows 11. TPM 2.0, Secure Boot, memory, and disk size look suitable. The support question is which Windows 11 version is installed, and that is covered above.

Battery
This PC does not have a battery to check. It looks like a desktop.

Web browsers
Installed: Microsoft Edge 128.0.2739.79 and Google Chrome 127.0.6533.99. The default browser is Microsoft Edge. Each one is at or above the offline minimum this tool checks (major version 120). This tool does not contact the internet, so it cannot see whether a newer version came out this week.

Recent serious errors

In the last 14 days, Windows recorded 4 serious errors. The most common sources were Service Control Manager (3) and Application Error (1). That is a normal background level, and none were counted as disk failures.

Every check

Check	Result	What we found
Windows		
Windows version and support	CRITICAL	This PC runs Windows 11 Pro, version 24H2 (build 26100.9711). Microsoft ended updates for this edition on October 13, 2026. Enterprise and Education editions of this version are on a longer calendar. This PC is not one of those editions.
Windows activation	GOOD	Windows is activated.
Time since the last restart	GOOD	The PC last restarted on November 22, 2026 (6 days before this visit).
Updates		
Recent Windows updates	NEEDS ATTENTION	The newest successful Windows Update install we found was October 13, 2026, 46 days before this visit.
Updates waiting to install	GOOD	No updates are waiting in the local Windows Update list. This edition is already past its update date, which is covered in the Windows version result. This check does not contact Microsoft.
Windows Update service	GOOD	The Windows Update service is running (startup: Manual) and is not disabled.
Restart waiting for updates	GOOD	Windows is not waiting for a restart.
Protection		
Antivirus protection	GOOD	Microsoft Defender real-time protection is on. Signatures were updated 2 days before this visit. A quick scan ran 5 days before

Check	Result	What we found
		this visit.
Firewall	GOOD	The firewall is on for domain, private, and public networks.
Encryption and startup		
Drive encryption	CRITICAL	The Windows drive (C:) is not encrypted.
Trusted Platform Module	GOOD	TPM 2.0 is present and ready.
Secure Boot	GOOD	Secure Boot is on.
User Account Control	GOOD	User Account Control is on. Windows will ask before a program changes the PC.
Accounts		
Administrator accounts	NEEDS ATTENTION	Enabled administrator accounts: Diane and FrontDesk. The person signed in at the keyboard (Diane) is an administrator, so a program they run can change security settings.
Guest account	GOOD	The Guest account is disabled.
Password and lockout rules	NEEDS ATTENTION	Passwords must be at least 8 characters. The PC does not lock the account after wrong password attempts. A mix of character types is required.
Automatic sign-in	GOOD	The PC does not sign in by itself. A person has to unlock it.
Remote access		
Remote Desktop	NEEDS ATTENTION	Remote Desktop is turned on, and Network Level Authentication is required. That second setting is the safer way to run Remote Desktop.
SMBv1 file sharing	GOOD	SMBv1, an old file-sharing feature, is turned off.
USB AutoPlay	GOOD	No custom AutoPlay policy is set. Windows 10 and Windows 11 do not run programs from a USB drive by themselves.

Check	Result	What we found
Screen lock	COULD NOT CHECK	The automatic lock timer could not be read. No machine inactivity limit or secure screen saver timer was found in the registry values this tool reads.
Hardware		
Free disk space	GOOD	The Windows drive (C:) has 180 GB free out of 931.5 GB (19%).
Drive health	NEEDS ATTENTION	The drive is a spinning hard disk and it reports a healthy status today. ST1000DM010-2EP102 (HDD, Healthy).
Memory	GOOD	8 GB of memory is installed.
Processor	GOOD	Intel(R) Core(TM) i5-10400 CPU @ 2.90GHz, 6 cores, 2.9 GHz
Windows 11 readiness	GOOD	This PC is already running Windows 11. TPM 2.0, Secure Boot, memory, and disk size look suitable. The support question is which Windows 11 version is installed, and that is covered above.
Battery	GOOD	This PC does not have a battery to check. It looks like a desktop.
Software		
Startup programs	NEEDS ATTENTION	22 programs start with Windows. Names include OneDrive, Microsoft Edge, Google Chrome, Microsoft Teams, Adobe Acrobat Synchronizer, Java Update Scheduler, TeamViewer, SecurityHealthSystray, and 14 more.
Old or risky programs	CRITICAL	Microsoft Office Professional Plus 2019. This Office version no longer receives security fixes. Support ended on or before October 14, 2025. Java 8 Update 391. Java 8 is an old line. Keep it only when a business program still needs it, and keep that copy patched.
Remote-access programs	NEEDS ATTENTION	Found TeamViewer 15 (15.58.5). Remote-access software is normal when your IT provider installed it. Confirm each one is expected, current, and not waiting for a connection from someone you do not recognize.
Web browsers	GOOD	Installed: Microsoft Edge 128.0.2739.79 and Google Chrome 127.0.6533.99. The default browser is Microsoft Edge. Each one is at or above the offline minimum this tool checks (major

Check	Result	What we found
		version 120). This tool does not contact the internet, so it cannot see whether a newer version came out this week.
Backup	NEEDS ATTENTION	OneDrive is signed in (diane@baystreet.example). We did not find File History or a known backup program such as Veeam, Acronis, Datto, or Macrium. OneDrive keeps a copy of folders that are set to sync. It is not a full copy of this PC.
Reliability		
Recent serious errors	GOOD	In the last 14 days, Windows recorded 4 serious errors. The most common sources were Service Control Manager (3) and Application Error (1). That is a normal background level, and none were counted as disk failures.

Recommendations

These recommendations follow the findings above. They are written so the work can be planned. Nothing in this list was changed during the visit.

1 Move Windows onto a version Microsoft still updates

Microsoft publishes an end date for security updates on each Windows version and edition. This PC is at that date, past it, or within a few months of it.

System Integrity can plan the move to a current Windows 11 version, or a replacement computer when the hardware cannot make the move. Where Microsoft licensing is part of that plan, the recommendation is Microsoft 365 Business Premium with Microsoft Defender Suite, as one bundle. That bundle is how we license the Microsoft 365 apps, device management, and the Defender security tools together.

Related findings: Windows version and support

Relevant services: Managed IT helpdesk | Microsoft 365 Business Premium with Microsoft Defender Suite

2 Encrypt the drive

The files on this PC are not protected by drive encryption. If the computer is lost or stolen, someone can read the drive.

System Integrity can turn encryption on and store the recovery key where the business can reach it. Microsoft 365 Business Premium with Microsoft Defender Suite includes the device management we use to require encryption and hold that recovery key.

Related findings: Drive encryption

Relevant services: Managed IT helpdesk | Microsoft 365 Business Premium with Microsoft Defender Suite

3 Add a backup that can restore this PC

OneDrive is signed in. That protects files in the folders it syncs. It is not a full copy of the PC. A disk failure can still take programs, settings, and anything stored outside those folders.

System Integrity can set up a backup of the computer and test that a file actually comes back. Microsoft 365 Business Premium with Microsoft Defender Suite includes OneDrive and is the way we license that piece. Pair it with a separate backup of the PC.

Related findings: Backup

Relevant services: Managed IT helpdesk | Microsoft 365 Business Premium with Microsoft Defender Suite

4 Catch Windows Update up, then keep it on a schedule

Windows Update on this PC is behind or waiting. If the Windows version is already past its end date, more updates for this same version are not the fix. Moving to a current version comes first. The helpdesk still checks that the PC is not stuck on a failed install.

System Integrity managed IT helpdesk can own that schedule. Microsoft 365 Business Premium with Microsoft Defender Suite includes the device-management tools we use to see whether updates actually installed.

Related findings: Recent Windows updates

Relevant services: Managed IT helpdesk | Microsoft 365 Business Premium with Microsoft Defender Suite

5 Replace programs that no longer get security fixes

These programs should be replaced or removed: Microsoft Office Professional Plus 2019 and Java 8 Update 391.

When Office is part of this list, the replacement we recommend is Microsoft 365 Business Premium with Microsoft Defender Suite, as one bundle. That is the subscription for the current Office apps together with the Defender security tools.

Office and Outlook being out of date is also an email conversation. System Integrity email protection filters messages before they reach the inbox. A new Office license does not do that by itself.

Related findings: Old or risky programs

Relevant services: Managed IT helpdesk | Email protection | Microsoft 365 Business Premium with Microsoft Defender Suite

6 Tighten who can change this PC

Daily work should happen on a standard account. An administrator account should be used only when installing or changing the PC. Windows should lock the account after several wrong passwords, the Guest account should stay off, and the PC should ask for a sign-in when it starts.

System Integrity managed IT helpdesk can make those changes and confirm the person at this desk can still open their files. Microsoft 365 Business Premium with Microsoft Defender Suite can add a stronger sign-in for company email and cloud files. Local Windows accounts are handled by the helpdesk.

Related findings: Administrator accounts and Password and lockout rules

Relevant services: Managed IT helpdesk | Microsoft 365 Business Premium with Microsoft Defender Suite

7 Close openings this PC does not need

The review found a firewall profile turned off, Remote Desktop turned on, the old SMBv1 file-sharing feature, or USB AutoPlay set to run programs. Turn off the ones the business does not use.

System Integrity can change those settings on the PC. Where the question is the office network rather than one PC setting, firewall and network security is a separate review. Microsoft 365 Business Premium with Microsoft Defender Suite includes tools that manage the Windows firewall on the PC. That is separate from a firewall on the office network.

Related findings: Remote Desktop

Relevant services: Managed IT helpdesk | Firewall and network security | Microsoft 365 Business Premium with Microsoft Defender Suite

8 Confirm each remote-access program

We found TeamViewer 15 (15.58.5). Programs like these let a person work on the PC from somewhere else. That is normal when your IT provider installed them. Each one should be a tool you recognize, kept current, and not left waiting for someone you do not know.

The helpdesk can remove any that do not belong. Endpoint protection is what watches for remote-access programs that show up on their own.

Related findings: Remote-access programs

Relevant services: Managed IT helpdesk | Endpoint protection

9 Deal with the drive before it becomes an outage

The drive is low on space, reporting a problem, or it is a spinning hard disk. A full or failing drive stops updates and can take files with it. A spinning disk that is healthy today is still slower and more likely to fail with age than a solid-state drive.

Free space is a helpdesk task. A drive that reports a problem should be backed up first and then replaced. A move to a solid-state drive can be planned when the backup is in place.

Related findings: Drive health

Relevant services: Managed IT helpdesk

10 Shorten the list of programs that start with Windows

Many programs open themselves every time Windows starts. That often makes the morning sign-in slow.

The helpdesk can turn off the ones that do not need to start on their own, and leave antivirus, backup, and line-of-business tools alone.

Related findings: Startup programs

Relevant services: Managed IT helpdesk

Authorization

> I authorize System Integrity to run a read-only assessment of this computer. I understand that the assessment does not change settings, does not install software, and does not remove files. I understand that the report is saved on the technician USB drive and will be discussed with me as part of this free assessment. I confirm that I am allowed to grant this authorization for this computer.

Business	Bay Street Bookkeeping, LLC
Contact	Diane Walsh
Computer	FRONTDESK-PC
Technician	Curtis Funderburk
Typed full name	Diane Walsh
Authorization box checked	Yes
Date and time on this PC	November 28, 2026 10:30 AM

The typed name was captured on screen before the assessment ran. The lines below are for a handwritten signature on a printed copy, if you want one.

Customer signature

Date

Technician signature Date

Notes for the technician

Tool version 1.0.0, phase 1, read-only. Windows support dates in this tool were reviewed on November 28, 2026.

Ran as administrator: Yes. Duration: 1 second.

Tool account: FRONTDESK-PC\Diane. Person signed in at the keyboard: FRONTDESK-PC\Diane.

Optional Microsoft Safety Scanner was not run.

The full installed-program list and the raw check data are in results.json beside this report. The program list was read from the registry so Windows Installer would not be asked to repair products.

Contact
Curtis Funderburk
Managing Partner, System Integrity
Technology Success Provider
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443-332-7755
www.SysIntegrity.com

This visit looked at this one computer. It did not test email, the office network, Wi-Fi, or any other PC. It did not try to break in. It did not change settings, install software, or remove files. Generated by System Integrity PC Assessment 1.0.0.